

Held on Thursday March 11, 2021 at Virtual Meeting

Recorded by: Shahd Elshafei, EIT.

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> Annabelle called the meeting to order at Round of introduction of attendees Review of agenda and motion to approve agenda Motioned by Elven and seconded by Darren <ul style="list-style-type: none"> Motion unanimously approved with no opposed and no abstains. <p>MOTION CARRIED</p>	<p>7pm</p> <p>Decision</p>

2.0 Approval of Minutes	<p>By Hannah Ehtemam</p> <ul style="list-style-type: none"> Meeting Minutes for February 18, 2021 meeting are all reviewed and updated through email already Minor updates were made to the minutes Motioned by David and seconded by Darren <ul style="list-style-type: none"> Motion unanimously approved with no opposed and no abstains. <p>MOTION CARRIED</p>	Decision
3.0 Chair's Report	<p>By Annabelle Lee</p> <ul style="list-style-type: none"> Provided an overview of East Central Congress. York Chapter Plan and Action to: <ul style="list-style-type: none"> increase number of women obtaining PEng licences increase number of graduates obtaining PEng licences increase number of international graduates obtaining PEng licences increase in regulatory activity York Chapter to assist in regulatory work to assist PEO in governance shift through: <ul style="list-style-type: none"> Mentorship program Educate through workshops to break down process of licensure by current P.Eng holders Workshops targeting international graduates/professionals to bridge the gap when applying for licensure Incentives Encouraging more high schoolers to study engineering Administrative tools to be shared on google drive Congress and reference documents available to public to review, Chair highly recommends reading it <p>www.chapters.peo.on.ca</p>	Info
4.0 Vice-Chair's Report	<p>By Hannah Ehtemam</p> <ul style="list-style-type: none"> Working with Business Committee to coordinate guideline presentations with input from industry and/pr academia Starting initiative to contact EITs regarding help/follow up on path to licensing 	Info
5.0 Financial Report	<p>By Darren Verasammy</p> <ul style="list-style-type: none"> Objective this year is to continue to work with HQ on implementing new system Streamlining invoice and expense submission to HQ 	Info

6.0 Past Chair Advisory Update	By Lui Tai (absent) <ul style="list-style-type: none"> No report 	Info
7.0 Mentorship and EIT Update	By Tian You Si Tu <ul style="list-style-type: none"> Changes to EIT and Mentorship programs <ul style="list-style-type: none"> LAP previously opened only to people at the end of their licensure process Hosting mentorship program/workshops for recent EITs Hosting mentorship program/workshops for international graduates; prep for technical exam and applying for licensure 	Info
8.0 Communications Update	By Elven Tsui <ul style="list-style-type: none"> No updates coordinate with each committee to advertise events 	Info
9.0 Certificate Update	By David Yin <ul style="list-style-type: none"> AGM coming up on 2021-02-25, 6-8 PM. Separate UPC by setting up two events; one in Oct & one in Feb 	Info
10.0 Program Update	By Jennifer Lu <ul style="list-style-type: none"> Currently planning a session on mandatory PEAK program with Jose Vera 	Info
11.0 Diversity and Inclusion Update	By Sharon Chen on behalf of Marcia Lim <ul style="list-style-type: none"> PEO 30 by 30 requires backing from employers through LAP <ul style="list-style-type: none"> Engagement session to begin in May (TBC) Suggestions to include women with career-gap into LAP Suggestions to provide a system that also target women with career-gap 	Info
12.0 Awards Update	By Sharon Chen (outgoing director), Anita Eisakhani (incoming director) <ul style="list-style-type: none"> Engineering Project of the Year Awards competition was held on Feb. 27, 2021 <ul style="list-style-type: none"> Online event, recorded and uploaded finalist presentations to Youtube Team of 6 volunteers worked very well to manage the logistics, reacted well to change and pivoted through challenges during the event. 43 attendees Time restraints tight for judges, requires assessing for future 	Info
13.0 Education Update	By Sharon Chen <ul style="list-style-type: none"> Meeting with Daniel on 29th March to work on upcoming education events 	Info

14.0 GLP Update	By Anita Eisakhani on behalf of Reza Mahmoudipour <ul style="list-style-type: none"> • Forming a new GLP team of volunteers • In the process of organizing a virtual 'Bring Your MPP to work' 	Info
15.0 Business and Community Outreach Update	By Oliver Xiao <ul style="list-style-type: none"> • Collaboration event with OACETT in the summer • Technical presentation speaker for OACETT York Chapter AGM • Collaborating with Hannah, Reza and Jennifer to arrange a PEng Licence workshop 	Info
16.0 Other Business Update	<ul style="list-style-type: none"> • Oliver: slow PEO application review process. What can be done to improve this? • Hannah: call for volunteers to form a body to assist EITs with actions pending on their application preventing them from obtaining their PEng 	Info
17.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> • All items on agenda completed. Meeting adjourned by Annabelle • Next meeting will be held on April 8, 2021 at 7:00 PM 	8:30pm Info