



York Chapter

Minutes of the Executive Meeting

Held on Thursday Oct 10, 2019 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Lui Tai, P.Eng.
Recorded by: Tommy Sin, P.Eng.

<p>Executives Present: Lui Tai, P.Eng. (Chair) Gordon Ip, P.Eng., FEC (Past Chair) Tommy Sin, P.Eng. (Secretary) Darren Verasammy, P.Eng. (Treasurer) Oliver Xiao, EIT (Awards) Elmer Ting, P.Eng. (Certificates) Tian You Si Tu, P.Eng. (Mentorship & EIT) Marcia Lim, P.Eng. (WIE) Annabelle Lee, P.Eng. (Vice Chair) Ed Fung, P.Eng. (Business) Sharon Chen, EIT (Communications) Hannah Ehtemam, P.Eng. (GLP)</p>	<p>Absent: Jennifer Lu, P.Eng. (Program) (Absent) Daniel Cho, EIT (Education) (Absent)</p>
<p>Committee & Chapter Members Present: Others</p>	<p>Guests from other PEO Chapters & other Attendees</p>

Item	Description	Time	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> ● Lui Tai called the meeting to order. ● Round of introduction of attendees ● Review of agenda and motion to approve agenda <ul style="list-style-type: none"> · Change of Agenda: Mentorship & EIT Committee · e move up · GLP Move up, · Motioned by Annabelle and seconded by Gordon · Motion unanimously approved with no opposed and no abstains. 	7:00 pm	Decision.

	MOTION CARRIED										
2.0 Approval of Minutes	<p>By Tommy Sin</p> <ul style="list-style-type: none"> Meeting Minutes for Sep 12, 2019 meeting are all reviewed and updated through email already. (update need on Tian You last name) Motioned by Tommy and seconded by Darren <ul style="list-style-type: none"> Motion unanimously approved with no opposed and no abstains. <p>MOTION CARRIED</p>	7:09 pm	Decision.								
3.0 Chair's Report	<p>By Lui Tai</p> <ul style="list-style-type: none"> Building relationship with neighbouring PEO Chapters Presentation at Simcoe-Muskoka Chapter Attending Willowdale-Thornhill Chapter LPC Attending Vaughan Mayor's Gala with Tommy to build relationship with Vaughan, which became a Symposium Sponsor Presenting the PEO York Chapter Award at Lassonde Awards Ceremony (with Oliver) ECRC attended by Annabelle, Darren and I <ul style="list-style-type: none"> Comment of External Regulatory Review before the Action Plan is ratified by Council. By yourself by taking the survey Together in a group such as E4P (EngineersForTheProfession) 30 by 30 Task Force session on Thursday Oct 17, 5:00 to 9:00 pm <ul style="list-style-type: none"> Marcia (WIE Director) and 1 delegate to attend this session at PEO Head office Develop action plan Successfully recruited 27 Capstone industry advisers for York University Lassonde School of Engineering Nomination for Order of Honour (PCAC report) Have scheduled presentation for East Toronto Chapter on November 21 Annual Newsletter – Sharon to send out to all board members 	7:15 pm	Info								
4.0 Vice-Chair's Report	<p>By Annabelle Lee</p> <ul style="list-style-type: none"> East Central Congress Summary: External Regulatory Review: https://tinyurl.com/PEOreview Action plan: <table border="1"> <tr> <td>Recommendation 3</td> <td><i>PEO should consider if its Chapters are either necessary or desirable in delivering its functions as a regulator and should redirect its financial support for them to its core regulatory functions and activities (3.17-3.21).</i></td> </tr> <tr> <td>Identified Problem(s)</td> <td>Chapters' activities do not fulfill a statutory role and divert PEO's attention and resources from its regulatory mandate.</td> </tr> <tr> <td>Objective</td> <td>PEO has completed a comprehensive review of all chapters' activities to determine which activities are regulatory or association functional roles and has made the necessary decisions.</td> </tr> <tr> <td>Key Steps</td> <td> <ol style="list-style-type: none"> Registrar will create, for Council approval, a tool to analyze chapter activities. Registrar will carry out a comprehensive review of all chapters' activities using the approved tool and make recommendations to Council. </td> </tr> </table> <ul style="list-style-type: none"> East Central Congress Summary: 	Recommendation 3	<i>PEO should consider if its Chapters are either necessary or desirable in delivering its functions as a regulator and should redirect its financial support for them to its core regulatory functions and activities (3.17-3.21).</i>	Identified Problem(s)	Chapters' activities do not fulfill a statutory role and divert PEO's attention and resources from its regulatory mandate.	Objective	PEO has completed a comprehensive review of all chapters' activities to determine which activities are regulatory or association functional roles and has made the necessary decisions.	Key Steps	<ol style="list-style-type: none"> Registrar will create, for Council approval, a tool to analyze chapter activities. Registrar will carry out a comprehensive review of all chapters' activities using the approved tool and make recommendations to Council. 	7:27pm	Info
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<p>Report</p>	<ul style="list-style-type: none"> ● Survey Feedback <ul style="list-style-type: none"> ▪ How well did the event celebrate and recognize the Licence Recipients? ▪ Rate the overall event ▪ Rate the venue and food ▪ 😊 Feedback <ul style="list-style-type: none"> ▪ I was here a couple of years ago and this event was a huge step up, food was better ▪ The event is incredible. Thanks for whole team effort and time. ▪ Excellent food ▪ Overall great event ▪ Everything was good, thanks for the good job ▪ It is well organized event ▪ Good keynote speaker! ▪ Great event, lovely atmosphere ▪ 😞 Feedback <ul style="list-style-type: none"> ▪ The registration process was very slow ▪ Long series of speeches and some how boring ▪ Too long speeches while dinner time. We need some exciting speeches ▪ It was great that you were promoting PEO, however it felt like majority of the event was about PEO events instead of the applicants. Provide more speeches similar to the keynote ▪ Fewer speeches, shorter speeches, more focus on the achievements of recipients ▪ More time to talk with others before/during the ceremony ▪ 😞 Feedback <ul style="list-style-type: none"> ▪ Some speeches were not relevant to the ceremony ▪ The M.C. must practice more! ▪ Earlier start & finish ▪ Instead of too many speaking, it is better to have more entertainment, fun ▪ Insightful, however would recommend having less speeches ▪ More time for social media contest (we had 3 days only) ▪ Technical Tours in Support of LPC <ul style="list-style-type: none"> ▪ Sept 27: Tour of DECAST: Precast Concrete Manufacturing <ul style="list-style-type: none"> ● Another upcoming tour being planned ▪ Sat Oct 5: Tour of Bombardier Aerospace ▪ Back by Popular Demand: <ul style="list-style-type: none"> ▪ Amazon Fulfillment Centre ▪ DECAST Precast Concrete Manufacturing ▪ Wanted: Chapter Hosts 		
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<p>9.0 Program Committee Report</p>	<p>By Jennifer Lu (Absent) Lui covered:</p> <ul style="list-style-type: none"> ● Upcoming Events: ● ● October 24th, 2019 - Use of Seal PEO (Jose Vera) ● October 29th, 2019 - Lien Amendment Act (Leonard Finegold) ● ● November 20th, 2019 - Designing with Structural Timber (David Moses) ● December 2019 (Potential Event) - Christmas Party (beverages & trivia night) @ Common Good Beer Co. ● 	<p>8:40 pm</p>	<p>Info</p>
<p>10.0 Women In Engineering Committee Report</p>	<p>By Marcia Lim</p> <ul style="list-style-type: none"> ● Helen Wojcinski, P.Eng., FEC, FCAE, MBA,CMC, presented PEO 30 by 30 at the Licence Certificate Presentation on 21 September 2019 ● WIE committee meeting 16 October 2019 ● WIE committee event scheduled for second week of December - Showcasing WIE Leaders and information on Diversity and Inclusion ● PEO 30 by 30 event planned for mid January - East Central Region Conference 	<p>8:42pm</p>	<p>Info</p>
<p>11.0 Awards & Recognition Committee Report</p>	<p>By Oliver Xiao</p> <ul style="list-style-type: none"> ● 2019 Engineering Project of the Year Award promotion started ● Core EPOTYA committee members met on September 15th ● Discussed and finalized updates and changes to 2019 Award ● The 2019 submission package is available to download on the website ● Promoted at the Fall LPC (Sep 21st) ● First 5 York Chapter Member submissions will receive a \$100 gift card!!!* 	<p>8:44 pm</p>	<p>Info</p>
<p>12.0 Education Committee Report</p>	<p>By Daniel Cho (Absent) Lui covered:</p> <ul style="list-style-type: none"> ● Engineering Mathletics 2019 Event 	<p>8:50 pm</p>	<p>Info</p>
<p>13.0 GLP Committee Report</p>	<p>By Hannah Ehtemam</p> <ul style="list-style-type: none"> ● Fall Certificate Presentation Ceremony: Billy Pang, MPP Markham-Unionville, Parliamentary Assistant to the Minister of Tourism, Culture & Sport (Tourism), ● GLP Academy on October 5, 2019 ● Video summary sent for presentation ● Oliver & Tommy attended ● Submitted the GLP activity report: including known events planned until end of 2019 ● Engineering Symposium ● E-mails from @peoyork.com getting blocked by firewalls ● Guests TBC - offices cannot confirm until 2-3 weeks before event: 	<p>7:51 pm</p>	<p>Info</p>

	<ul style="list-style-type: none"> • Hon. Stephen Lecce, MPP King-Vaughan, Minister of Education, Member - Standing Committee on Estimates • Gila Martow, MPP Thornhill, Parliamentary Assistant to the Minister of Francophone Affairs Member - Standing Committee on Estimates 		
14.0 Business Liaison Committee Report	<p>By Ed Fung</p> <ul style="list-style-type: none"> • Event name: 2019 Engineering Technology Symposium • Dennis Woo elaborates the event to all attendees • Volunteers are welcome and list is passed out for signup during the meeting • 	8:03 pm	Info
15.0 Mentorship / EIT Committee Report	<p>By Tian You Si Tu</p> <ul style="list-style-type: none"> • Bowling Tournament (September) <ol style="list-style-type: none"> 1. 28 registered, 21 attended, 75% attendance rate 2. Engineers won the tournament (1,909 pts, 1,652 pts for EITs) • Archery Competition (October) <ol style="list-style-type: none"> 1. Date: October 20, 2019, 1:30 p.m. to 3:15 p.m. 2. Location: Archery Circuit, 3791 Victoria Park Ave, Unit 8, Toronto, ON, M1W 3K6 3. Tickets: EIT: 6/10; P.Eng: 9/10; and York Chapter: 8/8 • Immigration Story Sharing (November) <ul style="list-style-type: none"> o Date: November 21, 2019, 7 p.m. to 8:30 p.m. o Location: Courtyard by Marriott Toronto Markham o Tickets: \$10 per person, 50 people Max o Sponsored by Crossey Engineering Ltd. o Need more speakers • Appreciation Dinners (December) <ul style="list-style-type: none"> o LAP o Mentorship • Accelerated Mentoring Seminar (January or February) <ul style="list-style-type: none"> o 5 speakers o round table style o (management engineering) • 	7:56 pm	Info
16.0 Other Business	<p>Open to all attendees</p> <ul style="list-style-type: none"> - Backdrop for PEO York Chapter ready to be used (Elmer) - Order of Honor nomination open (Matthew) - Safety announcement reminder (Marcia) 	9:12 pm	Info
17.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> • All items on agenda completed. Meeting adjourned by Lui Tai. • Next meeting will be held on Thursday Nov 14, 2019 at 6:30pm (meeting location: Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario) 	8:52 pm	Info