



York Chapter

**Minutes of the Executive Meeting**

Held on Thursday Sep 12, 2019 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Lui Tai, P.Eng.  
Recorded by: Tommy Sin, P.Eng.

<p><b>Executives Present:</b></p> <p>Lui Tai, P.Eng. (Chair)  Gordon Ip, P.Eng., FEC (Past Chair)  Tommy Sin, P.Eng. (Secretary)  Darren Verasammy, P.Eng. (Treasurer)  Jennifer Lu, P.Eng. (Program)  Oliver Xiao, EIT (Awards)  Elmer Ting, P.Eng. (Certificates)  Tian You Si Tu, P.Eng. (Mentorship &amp; EIT)  Marcia Lim, P.Eng. (WIE)  Daniel Cho, EIT (Education)  Annabelle Lee, P.Eng. (Vice Chair)  Ed Fung, P.Eng. (Business)  Sharon Chen, EIT (Communications)</p>	<p><b>Absent:</b></p> <p>Hannah Ehtemam, P.Eng. (GLP)</p>
<p><b>Committee &amp; Chapter Members Present:</b></p> <p>Ed Poon, P.Eng.  Shahd Elshefei, EIT  Victoria Zhao, EIT  Paraskevas Mylonas, EIT  Keyvan Ghazaie Alamdari, P.Eng  Damelis Nararyan, EIT  Cecil Johnson, EIT  Smit Patel, EIT  Garsi Karamafrooz, P.Eng.  Svethana Bass, P.Eng  Matthew Xie, P,Eng.</p>	<p><b>Guests from other PEO Chapters &amp; other Attendees</b></p>



4.0 Vice-Chair's Report	By <b>Annabelle Lee</b> <ul style="list-style-type: none"> <li>● No report</li> </ul>	7:40pm	Info
5.0 Past Chair Report	By <b>Gordon Ip</b> <ul style="list-style-type: none"> <li>● Gordon to be refrained from any financial engagement activities at PEO due to new job</li> <li>● Feedback for PCAC Chapter Leadership Training is welcome</li> <li>● PEO Independent Regulator Review report debriefing – PEO HQ has accepted the report as is.</li> <li>● Tommy suggested to hold like a Chapter Meeting open for all York Chapter members who like to voice their opinion of the PEO Independent Regulator so that York Chapter can pass on the York Chapter members' voice to PEO</li> </ul>	7:42 pm	Info
6.0 Financial Report	By <b>Darren Verasammy</b> <ul style="list-style-type: none"> <li>● Walked through <b>July</b> financial reports of the chapter</li> <li>● Motioned by <b>Sharon</b> and seconded by <b>Oliver</b></li> <li>● Motion unanimously approved with no opposed and Gordon abstains.</li> <li>● <b>MOTION CARRIED</b></li> <li>● Walked through <b>August</b> financial reports of the chapter</li> <li>● Motioned by <b>Sharon</b> and seconded by <b>Oliver</b></li> <li>● Motion unanimously approved with no opposed and Gordon abstains.</li> <li>● <b>MOTION CARRIED</b></li> </ul>	8:00 pm	Info  Decision  Decision
7.0 Communication Report	By <b>Sharon Chen</b> <ul style="list-style-type: none"> <li>● New social media posts for summer events, including BBQ</li> <li>● Updated Symposium website and opened it to public</li> <li>● Shared knowledge through call with PEO Ottawa Chapter</li> <li>● Initiating process for site migration to wordpress</li> <li>● Should start preparing article of our annual newsletter</li> </ul>	8:20 pm	Info

<p>8.0 Certificate Committee Report</p>	<p>By <b>Elmer Ting</b></p> <ul style="list-style-type: none"> <li>● Licence Presentation Ceremony (LPC) <ul style="list-style-type: none"> <li>▪ Toronto Marriott Markham at 170 Enterprise Blvd</li> <li>▪ Sat Sept 21, 2019</li> <li>▪ Closed for registration</li> <li>▪ 56 recipients, 92 guests attending</li> <li>▪ Agenda debriefing</li> <li>▪ 5:00pm Registration and Networking</li> <li>▪ 6:30pm Seating Begins</li> <li>▪ 6:55pm introduction</li> <li>▪ 7:00pm Emcee, Chair, O Canada!</li> <li>▪ 7:15pm Regional Councillors</li> <li>▪ 7:25pm MPP Billy Pang</li> <li>▪ 7:40pm Engineering Symposium, EPOTYA, Scholarship Presentations</li> <li>▪ Do Different. Do Better.</li> </ul> </li> <li>● Technical Tours in support of LPC <ul style="list-style-type: none"> <li>▪ Aug 15: Tour of Apotex Pharmaceutical Manufacturing Plant</li> <li>▪ Sep 27: Tour of DECAST: Precast Concrete Manufacturing</li> <li>▪ Oct 5: Tour of Bombardier Aerospace</li> </ul> </li> </ul>	<p>8:25 pm</p>	<p>Info</p>
<p>9.0 Program Committee Report</p>	<p>By <b>Jennifer Lu</b></p> <ul style="list-style-type: none"> <li>● Past events and Upcoming events debriefing done <ul style="list-style-type: none"> <li>● Past Events: <ul style="list-style-type: none"> <li>○ Learn to Captivate Your Audience: A Public Speaking and Presentation Delivery Workshop with Hugh Wilson</li> </ul> </li> <li>● Upcoming Events: <ul style="list-style-type: none"> <li>○ September 19:</li> <li>○ Professional Engineering Practice: An Overview of Professional Obligations of Engineers</li> <li>○ October 24:</li> <li>○ Use of Engineering Seal</li> <li>○ TBD:</li> <li>○ Structural Timber Design with David Moses</li> <li>○ Lien Amendment Act Presentation</li> </ul> </li> </ul> </li> <li>●</li> </ul>	<p>8:50 pm</p>	<p>Info</p>
<p>10.0 Women In Engineering Committee Report</p>	<p>By <b>Marcia Lim</b></p> <ul style="list-style-type: none"> <li>● June 19, 2019 – WIE event, Coffee &amp; Tea Social for Internationally Trained Engineers (ITE) – Introduction to Resources Available towards licensure as a Professional Engineer for ITE.</li> <li>● preparations for small 30X30 Action Plan awareness event/momentum building, boost awareness of PEO York Chapter members (basic introduction to 30X30 Action Plan and session to brainstorm ideas on how to promote to wider audiences) - early November 2019</li> <li>● preparations for 30X30 Action Plan awareness event in conjunction with other four chapters in East Central Region (one event hosted by five chapters) - Mid December 2019</li> </ul>	<p>8:52pm</p>	<p>Info</p>

<p>11.0 Awards &amp; Recognition Committee Report</p>	<p>By <b>Oliver Xiao</b></p> <ul style="list-style-type: none"> <li>● Kicking off 2019 Engineering Project of the Year Award</li> <li>● Invited 2018 Winner Hydrogenics for a presentation on Monday September 9th</li> <li>● Event was sold out and 45 members attended!</li> <li>● The topic was very well received and will seek to invite other past winners for next event in October.</li> </ul>	<p>8:57 pm</p>	<p>Info</p>
<p>12.0 Education Committee Report</p>	<p>By <b>Daniel Cho</b></p> <ul style="list-style-type: none"> <li>● 3 scholarship recipients were selected, verified and invited to certificate ceremony</li> <li>● 6 application evaluators, 3 of them met and select finalist from top 10</li> <li>● Evaluation are made solely on the strength of their essays</li> <li>● Evaluators are not aware of applicant's name, gender, high school, G12 score and the university they applied to.</li> <li>● Preparing for AMD Engineering Mathletics in Oct 26, 2019</li> <li>● Calling for volunteers to create questions for grade 9-10 level</li> </ul>	<p>9:02 pm</p>	<p>Info</p>
<p>13.0 GLP Committee Report</p>	<p>By <b>Hannah Ehtemam (Absent)</b> <b>Covered by Lui</b></p> <ul style="list-style-type: none"> <li>● Have confirmed that MPP Billy Pang will be our VIP for the LPC on September 21</li> <li>● GLP Engagement Call, September 25</li> <li>● GLP activity report will be submitted by October 7</li> <li>● Inviting 2 VIPs for the Engineering Symposium</li> </ul>	<p>9:05 pm</p>	<p>Info</p>
<p>14.0 Business Liaison Committee Report</p>	<p>By <b>Ed Fung</b></p> <ul style="list-style-type: none"> <li>● Event name: 2019 Engineering Technology Symposium</li> <li>●</li> <li>● Date: Wednesday, November 6th, 2019</li> <li>●</li> <li>● Time: 7:00am to 4:00pm</li> <li>●</li> <li>● Venue: Paramount Eventspace located in Vaughan</li> <li>●</li> <li>● Address: 222 Rowntree Dairy Rd, Woodbridge, ON L4L 9T2</li> <li>●</li> <li>● Web site: <a href="http://www.engineeringsymposium.com">www.engineeringsymposium.com</a></li> <li>●</li> <li>● Calling for Volunteers</li> <li>●</li> <li>● Keynote speakers : Microsoft and Magna International</li> <li>●</li> <li>● City of Vaughan Mayor Lunar Gala : <a href="http://www.mackenziehealthfoundation.ca/event/vaughan-lunar-gala-2018/">http://www.mackenziehealthfoundation.ca/event/vaughan-lunar-gala-2018/</a></li> <li>●</li> </ul>	<p>9:07 pm</p>	<p>Info</p>

15.0 Mentorship / EIT Committee Report	By <b>Tian You Si Tu</b> <ul style="list-style-type: none"> <li>● 2019 LAP Midpoint Feedback is positive</li> <li>● 2019 July Job Hunting Workshop was a success</li> <li>● 2019 August ARC and ERC Seminar was a success</li> <li>● Upcoming Events proposals <ul style="list-style-type: none"> <li>● Bowling Competition 28/28 sold out, Archery Competition Oct 20th,</li> <li>● Share Stories, LAP Appreciation</li> </ul> </li> </ul>	8:08 pm	Info
16.0 Other Business	Open to all attendees <ul style="list-style-type: none"> <li>- Backdrop for PEO York Chapter ready to be used (Elmer)</li> <li>- Order of Honor nomination open (Matthew)</li> <li>- Safety announcement reminder (Marcia)</li> </ul>	9:12 pm	Info
17.0 Adjourn ment/ Next Meeting	<ul style="list-style-type: none"> <li>● All items on agenda completed. Meeting adjourned by <b>Lui Tai</b>.</li> <li>● Next meeting will be held on Thursday Oct 10, 2019 at <b>6:30pm</b> (meeting location: <b>Courtyard Toronto Markham</b>, 65 Minthorn Blvd, Thornhill, Ontario)</li> </ul>	9:15 pm	Info