



York Chapter

Minutes of the Executive Meeting

Held on Thursday, November 9, 2017 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Lui Tai, P.Eng.
Recorded by: Kam Leong, P.Eng.

<p>Executives Present: Lui Tai, P.Eng. (Vice Chair) Kam Leong, P.Eng. (Secretary) Tolulope Falade, P.Eng. (Communication Director) Daniel Liao, P.Eng. (GLP Director) Fiona Leong, EIT (Awards & Recognition Director) Elmer Ting, P.Eng. (Mentorship & EIT Director) Ed Fung, P.Eng. (Business Liaison Director)</p>	<p>Absent: Annabelle Lee, P.Eng. (Treasurer) Gallant Ng, EIT (Certificate Director) Gordon Ip, P.Eng. (Chair) Paymon Sani, P.Eng. (Past Chair) Rick Vender, P.Eng. (Program Director) Hannah Ehtemam, EIT (WIE Director) Daniel Cho, EIT (Education Director)</p>
<p>Committee & Chapter Members Present: Zohaib Tanveer, P.Eng. Bernard Woo, P.Eng. Oliver Xiao, EIT Guillermo Martinez, EIT Othen Valesque, EIT David Sanz, P.Eng. Shabir Alidina, P.Eng. Jennifer Lu, EIT Sohaib Majeed, EIT Hashem Hajmirzaali, P.Eng. Matthew Xie, P.Eng. Darren Verasamy, P.Eng.</p>	<p>Guests from other PEO Chapters Elma Wu</p>

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> ● Lui Tai called the meeting to order. Time: 7:05pm. ● Round of introduction of attendees ● Motion to approve agenda was motioned by Ed Fung and seconded by Tolu. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
2.0 Approval of Minutes	<ul style="list-style-type: none"> ● Reviewing Minutes from June 8 Time: 7:15 pm. ● Motion to adopt minutes with corrections was moved by Daniel L. and seconded by Ed Fung. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
3.0 Chair's Report (Gordon Ip)	No update – Absent	Info

<p>4.0 Vice-Chair's Report (Lui Tai)</p>	<p>2018 Engineering Symposium</p> <ul style="list-style-type: none"> ● Contacted various venues for pricing <ul style="list-style-type: none"> ○ Hilton Conference Centre ○ York University ○ Seneca College ○ Bellvue Manor ○ Paradise Convention Centre ● City of Vaughan showed great interest to host and assist with the event ● Ed and Daniel to attend Climate wise Sustainability Forum on Nov 30, which is attended by Minister Chris Ballard <p>Chapter Leaders Conference</p> <ul style="list-style-type: none"> ● Saturday November 18, 7:00 am to 4:00 pm ● Hilton Toronto Airport Conference Centre ● Theme: "PEO 4.0 - Moving to the Future" ● Please forward event photos to Gordon or me by Monday Nov 13 to be included in CLC. <p>Ontario Professional Engineers Award</p> <ul style="list-style-type: none"> ● Saturday November 18, 6:00 pm to 11:00 pm ● Toronto Congress Centre ● Gordon and I are attending on behalf of our Chapter 	<p>Info</p>
--	--	-------------

5.0
Financial Report
(Annabelle Lee)

Treasurer Report

- Estimate of budget for remainder the end of the year
- Year end balance estimate = ~ \$10k **

Bank statement at the end of Sept 36,900.32

Bank statement at the end of Oct 34,830.54

Approval of Financial report

Motion Ed Fung

Seconded Tolu

All in favor

Info

<p>5.1 Communication Report (Tolulope Falade)</p>	<ul style="list-style-type: none"> - Annual Newsletter <ul style="list-style-type: none"> - Draft sent to Execs this week - Any initial feedback is expected at this meeting/ end of this week - Elmer & Rick will help with review before final approval from Execs - Expected completion date is end of November - Require following dates: <ul style="list-style-type: none"> - 2018 AGM & Winter CPC 	<p>Info</p>
<p>6.0 Certificate Committee Report (Gallant Ng)</p>	<p>Nothing to report – Absent</p> <p>Phone check in</p> <p>After much research the venue for next year’s CPC/AGM will be held at the Hilton.</p> <p>Gallant is tasked with checking on the minimum attendance charges if there is any at the Hilton. Prefer to have no minimum charge.</p>	<p>Info</p> <p>Gallant Ng</p>
<p>7.0 Program Committee Report (Rick Vender)</p>	<p>Absent – No updates</p>	<p>Info</p>
<p>7.1 Women In Engineering (Hannah Ehtemam)</p>	<ul style="list-style-type: none"> • Absent – no updates 	<p>Info.</p>
<p>8.0 Awards & Recognition Committee Report (Fiona Leong)</p>	<ul style="list-style-type: none"> • POTYA info session held on Sat Oct 28 @ 9:30am - 10:30am at Monte Carlo Downtown Markham (Warden and Denison) <ul style="list-style-type: none"> – Please help advertise 	<p>Info</p>
<p>9.0 Education Committee Report (Daniel Cho)</p>	<p>Absent – No update</p>	<p>Info</p>

<p>10.0 GLP Committee Report (Daniel Liao)</p>	<p>GLP academy to be held at PEO HQ and is co-host with Oakville Chapter.</p> <p>To be held on December 2 from 8:30am to 3:30pm</p> <p>York Chapter members encourage to attend to network with fellow engineers and politicians.</p> <p>Climatewise Sustainability to be held on November 30. MPP Chris Ballard attending and is a good opportunity to promote our Technical Symposium at the event. Event is free.</p>	
<p>11.0 Business Liaison committee (Ed Fung)</p>	<ul style="list-style-type: none"> • Ed is tasked with list of potential attendees at our upcoming technical symposium to membership. 	
<p>13.0 Mentorship / EIT Committee Report (Elmer Ting)</p>	<p>Mid-October ERC Boot Camp</p> <ul style="list-style-type: none"> - Presentation from PEO on ERC - Chapter Chair Gordon Ip provided licensing procedure - Thirty people attended and the event was a success - Upcoming event – EIT Challenge - Joint event with Richmond Hill Job search January 2018 	
<p>14.0 Other Business (ALL)</p>	<p>– No other business</p>	
<p>15.0 Adjournment/ Next Meeting</p>	<ul style="list-style-type: none"> ● Meeting adjourned by Lui. Time: 8:40 pm. ● Next meeting will be held on Thursday, December 14 at 6:30pm (meeting place Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario) 	<p>Decision</p> <p>Info</p>

Cc. All Executives/Present
East Central Regional Councilors
Chapter Manager