



York Chapter

Minutes of the Executive Meeting

Held on Thursday, June 08,, 2017 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Gordon Ip, P.Eng.
Recorded by: Kam Leong, P.Eng.

Executives Present:	Absent:
Gordon Ip, P.Eng. (Chair) Lui Tai, P.Eng. (Vice Chair) Annabelle Lee, P.Eng. (Treasurer) Kam Leong, P.Eng. (Secretary) Tolulope Falade, EIT (Communication Director) Daniel Liao. P.Eng. (GLP Director) Paymon Sani (Past Chair) Gallant Ng, EIT (Certificate Director) (on the phone) Rick Vender, P.Eng. (Program Director)1 Fiona Leong, EIT (Awards & Recognition Director) Elmer Ting, P.Eng. (Mentorship & EIT Director) Ed Fung, P.Eng. (Business Liaison Director)	Hannah Ehtemam, EIT (WIE Director) Daniel Cho, EIT (Education Director)
Committee & Chapter Members Present:	Guests from other PEO Chapters
Zohaib Tanveer, P.Eng. David Sanz, P.Eng. Russ Couprie, P.Eng. Prasanna Yoganathan, EIT Dana Nassif, EIT	

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> ● Gordon Ip called the meeting to order. Time: 7:05pm. ● Round of introduction of attendees ● Motion to approve agenda was motioned by Lui Tai and seconded by Rick Vender. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
2.0 Approval of Minutes	<ul style="list-style-type: none"> ● Reviewing Minutes from March 9 Time: 7:15 pm. ● Motion to adopt minutes with corrections was moved by Rick Vender and seconded by Paymon Sani. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
3.0 Chair's Report (Gordon Ip)	<ul style="list-style-type: none"> ● ECC this weekend. For those that are new to ECC Gordoin provided an explanation as to what ECC is all about. ● Get ideas from other chapter in approaching CASL rules. ● With reference to CASL to invest on our own initiative in doing our own in getting implied consent. Only a proposal and might have to get PEO consent. Find out if this is possible to get consent ourselves without commercial content. Volunteer to look into CASL initiative Tolulope F. 	Info
4.0 Vice-Chair's Report (Lui Tai)	<ul style="list-style-type: none"> ● Big-Bike ride this year on Saturday July 22. Join the PEO York Chapter team this week(Jun 6-12 only), and you have a chance to win \$200 Visa gift card. ● Invite MPP to event - Daniel Liao GLP Director ● Business cards and name tags for new executives ● Considering forming task group for an Engineering Symposium for next spring (2018) ● Provide better recognition for past executives to be involved and draw on their vast experience 	Info
5.0 Financial Report (Annabelle Lee)	<p>The financial report was presented and discussion of the report is as follows:</p> <ul style="list-style-type: none"> ● Review of 2018 planning to be submitted to HQ ● Summer BBQ to be chaired by Paymon ● Budget approved and accepted by Rick V and motion by Paymon ● Financial Statement motion by Lui Tai and seconded by Gallant Ng. 	Info

<p>5.1 Communication Report (Tolulope Falade)</p>	<p>CASL update from HQ summary: Beginning July 1st - all CEM will require express consent to satisfy this requirement, recommendation from HQ: 1 - Chapters remove all monetary references from their electronic communications. 2 - chapters may refer of the communication to the website, but without a direct link 3 - no direct link to commercial messages on social media may not be included in email distribution 4 - limit electronic messages to one per week Suggesting a summary email (1/week) with short description of all events for the month planned Increase efforts on social media required.</p>	<p>Info</p>
<p>6.0 Certificate Committee Report (Gallant Ng)</p>	<p>CPC venue decided at LeParc this coming September Photographer is being retained for \$250 and pictures will be posted online Power King to do the video, pricing is \$1500+tax Taste testing has to be re-scheduled. Gallant will let board know. Guest speaker - from accreditation university program with Sheridian college. Paymon to ask. September 23 CPC event. To ask TD Bank to sponsor photographer for certificate recipient with a picture with a TD frame. No numbers for attendance as yet will be coming out in the next couple of months.</p>	<p>Info Gallant Ng</p>
<p>7.0 Program Committee Report (Rick Vender)</p>	<p>Two remaining events prior to the summer break and both sold out. Toronto-York Spadina Subway Extension - June 13 Take Back Manufacturing in 2017 - June 20 Nothing scheduled going forward CASL changes the rules for us and I hope that we can quickly develop a plan! Motion free events until CASL is resolved. Motion Rick Vender and Second Daniel Liao</p>	<p>Info</p>
<p>7.1 Women In Engineering (Hannah Ehtemam)</p>	<p>Nothing to report</p>	<p>Info.</p>

8.0 Awards & Recognition Committee Report (Fiona Leong)	Nothing to report	Info
9.0 Education Committee Report (Daniel Cho)	As reported by Paymon Mathletics in September - for Grade 7,8, and 9 Ellis Don to sponsor Scholarship. PEO to provide \$2000 Daniel Cho will be attending education seminar	Info
10.0 GLP Committee Report (Daniel Liao)	PEO GLP Program Overhaul Planned Activities 2017-18: Take Your MPP to Work (Summer '17) East and West Central GLP Academy (Late Fall '17) Debates - PEO Council & ON Elections (Winter '18)	
11.0 Business Liaison committee (Ed Fung)	As recommended by Ed: Executive Profiles on PEOYORK.COM web site Take professional shot of executives with profiles and posted to web.	
13.0 Mentorship / EIT Committee Report (Elmer Ting)	Licensure Assistance Program (LAP) A record of 39 pairs were matched this time Orientation was held last week (May 31) 6 months duration Some guides have more than 1 mentee Some guides were returning from the last round 1 mentee became a guide	
14.0 Other Business (ALL)	No other business	
15.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> ● Meeting adjourned by Lui. Time: 8:40 pm. ● Next meeting will be held on Thursday, September 14 at 6:30pm (meeting place Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario) 	Decision Info

Cc. All Executives/Present
East Central Regional Councilors
Chapter Manager