

**York Chapter**

**Minutes of the Executive Meeting**

Held on Thursday, February 11, 2016 at Markham Convergence Centre 7271 Warden Ave, Markham ON L3R 5X5

Meeting Chaired by: Paymon Sani, P.Eng.  
Recorded by: Patrick Yeung, P.Eng.

<b>Executives Present:</b> Paymon Sani, P.Eng. (Chair) Gordon Ip, P.Eng. (Vice-Chair) Patrick Yeung, P.Eng. (Secretary) Dennis Woo, P.Eng. (Past-Chair) Paul Zhao, EIT (Certificate Director) Lui Tai, P.Eng. (Education Director) Rick Vender, P.Eng. (Program Director) Elmer Ting, P.Eng. (Mentorship & EIT Director) Fiona Leong, EIT (Awards & Recognition Director) Daniel Liao, P.Eng. (GLP Director)	<b>Absent:</b> Helen Deng, P.Eng. (Communications) Annabelle Lee, P.Eng. (Treasurer) Maricon Aquino, P.Eng. (WIE Director)
<b>Committee &amp; Chapter Members Present:</b> Matthew Xie, P.Eng. David Sanz, P.Eng. Gallant Ng, EIT Nicholas Lo Darren Verasammy, EIT Ed Fung, P.Eng. Russ Couprie, P.Eng. Sara Jin, P.Eng. Kam Leong, P.Eng. Mujeeb Musavi, P.Eng. Mohammad Nikbakhsh, EIT Xue Mei Zhang, Peter Saegert, P.Eng.	<b>Guests from other PEO Chapters</b> Thomas Chong, P.Eng. (PEO President) Changiz Sadr, P.Eng. (East Central Region Councilor) Peter DeVita, P.Eng. Anton Dubov, ASME

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> <li>Paymon called the meeting to order. Time: 7:00 pm.</li> <li>Round of introduction of attendees</li> <li>Motion to approve agenda was motioned by Gordon and seconded by Rick. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED.</li> </ul>	Info. Decision
2.0 Approval of Minutes	<ul style="list-style-type: none"> <li>Reviewing Minutes from January 2016. Time: 7:04 pm.</li> <li>Motion to adopt minutes was moved by Gordon and seconded by Rick. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED.</li> </ul>	Info. Decision

<p>3.0 Chair's Report (Paymon Sani)</p>	<ul style="list-style-type: none"> <li>• Paymon informed Members of York Chapter AGM and Elections ending Feb 12<sup>th</sup>; PEO Council Elections ending Feb 26<sup>th</sup> . Time: 7:10 pm</li> <li>• East Central Congress meeting date- Wed., February 24<sup>th</sup></li> <li>• Continuous Professional Development- new task force is approved by Council. Timing- by Nov 2016</li> <li>• Matthew Xie commented why PEO Council kicked off CPD study before members vote in referendum</li> </ul>	<p>Info</p> <p>Info</p>
<p>4.0 Vice-Chair's Report (Gordon Ip)</p>	<ul style="list-style-type: none"> <li>• Gordon has no report.</li> </ul>	<p>Info</p>
<p>5.0 Financial Report (Annabelle Lee)</p>	<ul style="list-style-type: none"> <li>• Paymon presented January Chapter financials on behalf of Annabelle. Time 7:22 pm</li> <li>• PEO \$50,700 allotment- Thomas Chong said York should have received allotment in January. Patrick stated money has not been receipted in January. Thomas to find out why.</li> <li>• 2015 Financials were submitted to PEO. Finance was audited by Simon Hum. Thanks to Simon.</li> <li>• Cheques made to the Chapter needs to be payable to "Professional Engineers Ontario York Chapter". TD will not accept cheques payable to "PEO York" or "PEO York Chapter"</li> <li>• Motion by Rick, seconded by Lui to accept the Financial Statements as presented; unanimously approved with no opposed and no abstains. MOTION CARRIED.</li> </ul>	<p>Info</p> <p>Note</p> <p>Decision</p>
<p>6.0 Certificate Committee Report (Paul Zhao)</p>	<ul style="list-style-type: none"> <li>• Paul asked everyone signing up in Eventbrite to attend CPC/AGM on Feb 27<sup>th</sup>. Time 7:25 pm.</li> <li>• 115 persons have signed up; 36/47 of new recipients registered.</li> <li>• Event is open for registration on Eventbrite</li> <li>• Expect 140 persons at the CPC</li> <li>• Banners are needed</li> <li>• Team discussed Citizenship Reaffirmation offered by Judge Nancy Siew</li> <li>• Waiting GLP Director to confirm Dignitary</li> <li>• Volunteers are needed. Nine (9) people signed up.</li> <li>• CPC Agenda was shown on screen.</li> </ul>	<p>Info</p>
<p>7.0 Program Committee Report (Rick Vender)</p>	<ul style="list-style-type: none"> <li>• Rick reported three events in January; Five events this month, four presentations and one tour. Time: 7:35 pm</li> <li>• Eglinton Crosstown Light Rail &amp; vivaNext Bus York Region Projects Crowd expected here in two weeks, need volunteers</li> <li>• 15 events scheduled so far for the remaining year and will schedule to end of June, then schedule for September to December.</li> <li>• Emotional Intelligence Strategies for Effective Leadership - May 6.</li> <li>• CASL: Discussion and action of the roll out of consent of members by PEO HQ. Rick cautioned that no PEO mailing is allowed when money is involved. Timing for CASL- January 2017</li> <li>• Refund Policy has been developed.</li> </ul>	<p>Info</p> <p>Info</p> <p>Info</p>
<p>8.0 Communications Committee Report (Helen Deng)</p>	<ul style="list-style-type: none"> <li>• Paymon reported on behalf of Helen. Time: 7:54 pm.</li> <li>• Continued setting up web sites, Eventbrite events and eblasts for events held by Program Committee, 2016 Election and 2016 Technical Symposium, etc.</li> </ul>	<p>Info</p>

<p>9.0 Awards &amp; Recognition Committee Report (Fiona Leong)</p>	<ul style="list-style-type: none"> <li>• Fiona reported out results of POTYA- Three categories with top three winners have been identified. Time: 7:55 pm.</li> <li>• CPC registration setup with Paul &amp; Helen (Eventbrite setup/codes)</li> <li>• Need to contact and purchase gift cards to those who qualified for our promotion</li> </ul>	<p>Info</p>
<p>10.0 Education Committee Report (Lui Tai)</p>	<ul style="list-style-type: none"> <li>• Lui reported PEO York Webpage and Eventbrite page working. Time: 7:58 pm.</li> <li>• Holding weekly meetings to plan for the event</li> <li>• Lots of work behind the scenes</li> <li>• The hardware team is building the test fixture prototype</li> <li>• The theory team is preparing a presentation on the subject</li> <li>• Volunteers are welcome on event day, Wed. March 23, 4-8pm</li> <li>• Please talk to Lui if you are interested in helping out.</li> </ul>	<p>Info</p>
<p>11.0 GLP Committee Report (Paymon for Daniel Liao)</p>	<ul style="list-style-type: none"> <li>• Daniel reported Winter CPC - Invited Gila Martow, MPP. Time: 8:03 pm. <ul style="list-style-type: none"> <li>▪ Received response from EA</li> <li>▪ Awaiting confirmation on attendance</li> <li>▪ Backup - Julia Munro, MPP</li> </ul> </li> <li>• Dr. Helena Jaczek, MPP Fundraiser February 10, 2016 <ul style="list-style-type: none"> <li>▪ Guest of Honour: Minister of Health Jane Philpott, MP Markham-Stouffville</li> </ul> </li> <li>• Actionable item for discussion - Moridi Fundraiser <ul style="list-style-type: none"> <li>▪ Thursday, February 25, 2016 at the Le Parc Banquet Hall in Thornhill</li> <li>▪ Opportunity: Minister Moridi (Research &amp; Innovation) reciprocate by attending upcoming Engineering Technology Symposium</li> <li>▪ Cost: <b>\$500/person</b> or <b>\$3K for Silver Partnership (4 tix) +</b> recognition and possible endorsement</li> </ul> </li> <li>• Motion to spend \$3K on MPP Moridi fund raising. Executives voted in favour.</li> <li>• Also - Chris Ballard, MPP holding a fundraiser Feb 22 - \$250/person.</li> </ul>	<p>Info</p> <p>Info</p> <p>Decision</p> <p>Info</p>
<p>12.0 Mentorship / EIT Committee Report (Elmer Ting)</p>	<ul style="list-style-type: none"> <li>• Elmer showed Committee events featured in Engineering Dimensions Jan/Feb 2016. Time: 8:20 pm.</li> </ul>	<p>Info</p>
<p>13.0 WIE Committee Report (Maricon Aquino)</p>	<ul style="list-style-type: none"> <li>• Paymon represented Maricon. Time: 8:22 pm.</li> <li>• OSPE/York PEO Professional Success Pilot Mentorship program <ul style="list-style-type: none"> <li>▪ continued progression with more mentors and mentees signing up</li> <li>▪ follow up meeting between Maricon and project manager next week for 2016 planning</li> <li>▪ discussions around how to build in more programs to further develop the mentees (face to face forums, webinars, etc)</li> </ul> </li> </ul>	<p>Info</p>
<p>14.0 Other Business (ALL)</p>	<ul style="list-style-type: none"> <li>• Anton Dubov of ASME presented Powerpoint on their Engineering Career Fair 2016. Time: 8:23 pm. <ul style="list-style-type: none"> <li>▪ Asking for support from York Chapter. Gallant and Rick will work with Anton. Need help with eBlast.</li> <li>▪ Event date: May 12<sup>th</sup> 2016, 10 am to 4 pm.</li> </ul> </li> <li>• Gallant reported on University Pilot Program. Time: 8:34 pm. <ul style="list-style-type: none"> <li>▪ It is extension of Mentorship Program.</li> </ul> </li> <li>• Gordon commented on “Engineers of Tomorrow.” Time: 8:45 pm</li> <li>• Dennis reported on Engineering Technology Symposium (ETS) Time: 8:46 pm. <ul style="list-style-type: none"> <li>▪ Will be sending “One Pager Promotion” doc to all in attendance.</li> </ul> </li> </ul>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Action</p>

15.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> <li>• Motion by Elmer, seconded by Dennis, to adjourn the meeting. Time: 8:55 pm.</li> <li>• Next meeting will be held on <b>Thursday, March 10<sup>th</sup> at 6:30pm</b> at the <b>Markham Convergence Centre 7271 Warden Ave, Markham ON L3R 5X5</b></li> </ul>	Decision  Info
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Cc. All Executives/Present  
East Central Regional Councilors  
Chapter Manager