



York Chapter

Minutes of the Executive Meeting

Held on Thursday June 11, 2015 at Markham Convergence Centre, at 7271 Warden Ave, Markham, ON L3R 5X5

Meeting Chaired by: Paymon Sani, P.Eng.
Recorded by: Patrick Yeung, P.Eng.

<p>Executives Present: Paymon Sani, P.Eng. (Chair) Patrick Yeung, P.Eng. (Secretary) Dennis Woo, P.Eng. (Past-Chair) Elmer Ting, P.Eng. (Mentoring/E.I.T.) Fiona Leong, E.I.T. (Awards/Recognition) Gordon Ip, P.Eng (Vice Chair) Rick Vender, P.Eng. (Programs) Helen Deng, P.Eng. (Communications) Lui Tai, P.Eng. (Education) Paul Zhao, E.I.T. (Certificate)</p>	<p>Executives Absent: Fiona Leong, E.I.T. (Awards/Recognition) Maricon Aquino, P.Eng. (W.I.E.) Annabelle Lee, P.Eng. Treasurer Daniel Liao, P.Eng. (Government Liaison Program)</p>
<p>Volunteer Members Present: Gallant Ng, E.I.T. David Sanz, P.Eng. Matthew Xie, P.Eng. George Jiang, P.Eng. Changwei Zhu, P.Eng. Kenneth Tam, E.I.T. Dana Gasumova, Kam Leong, P.Eng. Ravinder Malik, Roger Salema, E.I.T. Alan Han, P.Eng.</p>	<p>Guests and Chapter Members from other PEO Chapters Waqas Akhtar, P.Eng. (Scarborough) Anton Dubov (ASME)</p>

Item	Description	Action
Intro 7:00 pm	<ul style="list-style-type: none"> Paymon Sani called the meeting to order at 7:01 p.m. 	Info.
1.0 Agenda Approval 7:02 pm	<ul style="list-style-type: none"> Approval of Agenda was motioned by Rick Vender and seconded by Lui Tai. 	Info.
2.0 Approval of Minutes 7:04 pm	<ul style="list-style-type: none"> Paymon suggested minor changes to Chairs Report. Approval of minutes from May Meeting was motioned by Elmer Ting and seconded by Paul Zhao. Introduction of Meeting attendees 	Info.
3.0 Chair's Report (Paymon Sani) 7:11 pm	<ul style="list-style-type: none"> Paymon reported (3) upcoming Events, including Education Conference, Big Bike Event and Mathletics Competition 	Info.

<p>4.0 Vice Chair's Report (Gordon Ip) 7:14 pm</p>	<ul style="list-style-type: none"> • Gordon mentioned next East Central Regional Congress (ECRC) date • PEO's Campaigner will be placed online • Chapter Budget deadline June 26th 2015 • Discussed template of AGM By-law... to be prepared by July 6th 2015. • PEO President Thomas Chong is going to hold Town Hall Meetings • CASL will reflect Spam Law 	<p>Info. Note Note</p>
<p>4.0 OSPE Update (TBA)</p>	<ul style="list-style-type: none"> • No updates 	<p>Info.</p>
<p>5.0 Programs Committee Report (Rick Vender) 7:36 pm</p>	<ul style="list-style-type: none"> • Rick reported there is reduction of Program Events in May; Lui covered for Rick • Six Events planned for June, attendance has been down; No events for July and August; More events starting in September • Suggestion to hold CPR/AED Training • Chapter's 2015 Golf Tournament is cancelled due to lack of support • Chapter's BBQ - Roger/Rick to follow up. 	<p>Info.</p>
<p>6.0 Communications Report (Helen Deng) 7:53 pm</p>	<ul style="list-style-type: none"> • Helen has been busy setting up new website, Eventbrite Events, eBlasts for various Committees • Focused on web site updates and pictures uploads • PEO Head Quarter has replaced outdated PRISM eBlast System by "Campaigner." • Preferred files to be sent to Helen for web site posting should be created in Word or JPG formats. 	<p>Info. Note</p>
<p>7.0 Certificate Committee Report (Paul Zhao) 8:11 pm</p>	<ul style="list-style-type: none"> • Paul explained handling of unclaimed New PEO Certificates. Certificates not picked up will be returned to PEO Head Quarter • Will be working on Fall Certificate Presentation Ceremony (CPC) during summer break 	<p>Info.</p>
<p>8.0 Awards Committee Report (Fiona Leong) 8:16 pm</p>	<ul style="list-style-type: none"> • Fiona reported Project of the Year Award (POTYA) meeting is planned in the next few weeks. 	<p>Info.</p>
<p>9.0 Financial Report (Annabelle Lee) 8:20 pm</p>	<ul style="list-style-type: none"> • Annabelle presented Chapter's Transportation Symposium outstanding income items. • Presented P&L, Balance Sheet and May 2015 Bank Statement • Financials was motioned to be approved. All Executives in favour. 	<p>Info.</p>
<p>10.0 Education Committee Report (Lui Tai) 8:20 pm</p>	<ul style="list-style-type: none"> • Lui reported PEO Education Conference took place on May 29 and 30, 2015. • Chapter Representatives included Paymon Sani, Dr. Phil Sullivan, Steve Poste and Ron Basso • Students Scholarship Committee will conduct selection by August 2015 • Proposing 3 X \$1,500 Scholarships • AMD Mathletics to be held in November 2015 	<p>Info. Note</p>
<p>11.0 GLP/Business Liaison Committee Report (Daniel Liao) 8:30 pm</p>	<ul style="list-style-type: none"> • Daniel reported that PEO and York Chapter folks participated in Heart and Stroke Foundation Gala Event, which was covered in PEO's GLP Weekly. 	<p>Info.</p>
<p>12.0 Mentorship/EIT Committee Report (Elmer Ting) 8:35 pm</p>	<ul style="list-style-type: none"> • Elmer reported on Bowling Event on May 31st 2015 • He also proposed a number of EIT and Mentorship Events June through December. • Gordon (Vice Chair) mentioned Engineers helping University Students. 	<p>Info.</p>

13.0 Women in Engineering (Maricon Aquino) 8:41 pm	<ul style="list-style-type: none"> • Maricon presented results of “The REAL price of Water” Event – 5 Speakers; over 65 participants, and planning to submit an article to PEO website. 	Info.
14.0 Other Business 9:48 pm	<ul style="list-style-type: none"> • Dennis stated 2016 Transportation Symposium is planned to be held on Tuesday, March 22nd 2016 • Patrick reminded members that Heart and Stroke Foundation’s Big Bike Fund Raising will be held on Saturday July 25th 2015. • Alan Han was introduced, and made a pitch on E.I.R. Program. 	Info.
15.0 Adjournment 9:10	<ul style="list-style-type: none"> • Meeting adjournment motioned by Rick Vender and seconded by Lui Tai • Next meeting will be held on Thursday, Sept 10th, 2015 at 6:30pm, at the Markham Convergence Centre. 	Info. Note

Cc. All Executives, East Central Regional Councillors, Chapter Manager, Volunteers-in-attendance