



York Chapter

Minutes of the Executive Meeting

Held on Thursday March 12, 2015 at Markham Convergence Centre, at 7271 Warden Ave, Markham, ON L3R 5X5

Meeting Chaired by: Paymon Sani, P.Eng.
Recorded by: Patrick Yeung, P.Eng.

<p>Executives Present: Paymon Sani, P.Eng. (Chair) Gordon Ip, P.Eng (Vice Chair) Patrick Yeung, P.Eng. (Secretary) Annabelle Lee, P.Eng. Treasurer) Dennis Woo, P.Eng. (Past-Chair) Paul Zhao, E.I.T. (Certificate) Helen Deng, P.Eng. (Communications) Rick Vender, P.Eng. (Programs) Lui Tai, P.Eng. (Education) Fiona Leong, E.I.T. (Awards/Recognition) Daniel Liao, P.Eng. (Government Liaison Program) Elmer Ting, P.Eng. (Mentoring/ E.I.T.) Maricon Aquino, P.Eng. (W.I.E.)</p>	<p>Executives Absent:</p>
<p>Volunteer Members Present: Mike Bida, P.Eng. Matthew Xie, P.Eng. Tolulope Fadiya, E.I.T. Gallant Ng, E.I.T. Darren Verasammy, E.I.T. Kam Leong, P.Eng. Russ Couprie, P.Eng. Andrew Sandrasagra, P.Eng. Roger Salema, E.I.T. Don Eng, P.Eng. Kenneth Tam, P.Eng Sue Matty, P.Eng Sarah Jin, P.Eng. David Sanz, P.Eng. Ed Fung, P.Eng. Mike Chios, P.Eng Antony Niro, P.Eng.</p>	<p>Guests and Chapter Members from other PEO Chapters Ravinder Malik, P.Eng. (Toronto Humber) Waqas Akhtar, P.Eng. (Scarborough) Antony Dionigi Anton Dubov (ASME)</p>

Item	Description	Action
Intro 6:50 pm	<ul style="list-style-type: none"> Paymon Sani called the meeting to order at 7:00 p.m. 	Info.
1.0 Agenda Approval 6:55 pm	<ul style="list-style-type: none"> The approval of agenda was motioned by Rick Vender, and seconded by Daniel Liao. 	Info.

2.0 Approval of Minutes 7:00 pm	<ul style="list-style-type: none"> The approval of minutes from the previous meeting as was motioned by Lui Tai, and seconded by Elmer Ting. Introduction of Meeting attendees by going around the table 	Info.
3.0 Chair's Report (Paymon Sani) 7:10 pm	<ul style="list-style-type: none"> Paymon reported on Education Event (FIRST Robotics Competition) East Toronto Chapter holding CPC on April 1st 2015. Rick and Paymon are going to be attending. Six Sigma Training 	Info.
4.0 Vice Chair's Report (Gordon Ip) 7:20 pm	<ul style="list-style-type: none"> Gordon and Paymon attended East Central Regional Congress ECRC in March 2015. Gordon reported that York Chapter delivered high number of Programs in 2014. There are I.T. issues facing PEO Head Office and all Chapters. PEO's Annual General Meeting is scheduled for April 24 2105. Paymon and Gordon are planning to attend. 	Info.
4.0 OSPE Update (TBA) 7:20 pm	<ul style="list-style-type: none"> No updates 	Info.
5.0 Programs Committee Report (Rick Vender) 7:30 pm	<ul style="list-style-type: none"> Rick presented his slides. 15 Events January through March 1st week 19 more Events till June 2015 	Info.
6.0 Communications Report (Helen Deng) 7:40 pm	<ul style="list-style-type: none"> Thanking Annabelle Lee for Communications duties transition training 	Info.
7.0 Certificate Committee Report (Paul Zhao) 7:50 pm	<ul style="list-style-type: none"> Paul presented slides. Trying to hand out unclaimed PEO Certificates Confirming Fall CPC Event date to be Sept 26th 2015 Saturday Photo booth feedback from Directors and CPC volunteers Process improvements needed to speed up printing of photos 	Info. Note Note
8.0 Awards Committee Report (Fiona Leong) 8:00 pm	<ul style="list-style-type: none"> No updates 	Info.
9.0 Financial Report (Annabelle Lee) 8:10 pm	<ul style="list-style-type: none"> Patrick helped Annabelle presenting Chapter financials, Profit & Loss and Balance Sheet- January and February 2015. Motion to accept the 2015 Financial Statements, motioned by Rick, seconded by Gordon. All voting Directors in favour, with no objections or abstentions. Showed 2015 budgets, income & expense for every Committee Team 	Info. Note
10.0 Education Committee Report (Lui Tai) 8:20 pm	<ul style="list-style-type: none"> Design Challenge "Drag Race" is scheduled for March 26th 2015 Thurs. 12 Teams have signed up Looking for a MPP to attend in support of York Chapter Sadiq from the West is looking for Chapter's assistance 	Info.
11.0 GLP/Business Liaison Committee Report (Daniel Liao) 8:30 pm	<ul style="list-style-type: none"> Daniel showed picture of Premier Kathleen Wynne with PEO Members from several Chapters, Head Office Staff and Howard Brown. Event was Liberal Party's Chinese New Year Celebration 2015 OCEPP Student Essay Competition Potential Women Engineers in Politics 	Info.

12.0 Mentorship/EIT Committee Report (Elmer Ting) 8:40 pm	<ul style="list-style-type: none"> • Elmer presented slides on PPE Mock Examination and Review March 28th 2015 • Licensure Assistance Program Appreciation Dinner on April 1st 2015 • 15 Mentors; EIT/Engineers Networking; Accelerated Mentoring. • Partnering with ACCES Employment. • Consider submitting Special Funding Project 	Info.
13.0 Women in Engineering (Maricon Aquino) 8:50 pm	<ul style="list-style-type: none"> • Maricon presented slides and stated “The Real Price of Water” Event scheduled for May 14th 2015 • If conflicting with Chapter Meeting, consider changing Event date • Proposed budget for the Event- Income \$1,140 and Exp \$1,684, Cost \$544 • Committee will be looking for Event Sponsors 	Info. Note Voting
14.0 Other Business 9:00 pm	<ul style="list-style-type: none"> • Dennis presented slides on Agenda of “Engineering the Future of GTA Transportation” Event • Event date- March 25th 2015 Wednesday • Only 200 attendees have registered in Eventbrite • Early Bird ticket prices ending on March 13th Friday • Needing help in promoting Event • Need volunteers • Planning for TV advertising • Annabelle reported PEO is co-piloting with York Chapter new E-mail System • Introduced Anton Dubov, American Society of Mechanical Engineers • ACCES Employment Services; 5 Companies signed up already • Reaching out to every Engineering Society 	Info. Note Info.
15.0 Adjournment 9:10	<ul style="list-style-type: none"> • Motion to adjourn meeting by Daniel, seconded by Gordon • Next meeting will be held on Thursday, April 9th, 2015 at 6:30pm at the Markham Convergence Centre. 	Info. Note

Cc. All Executives, East Central Regional Councillors, Chapter Manager, Volunteers-in-attendance