



York Chapter

Minutes of the Executive Meeting

Held on Thursday, April 13, 2017 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Lui Tai, P.Eng.
Recorded by: Kam Leong, P.Eng.

Executives Present: Lui Tai, P.Eng. (Vice Chair) Annabelle Lee, P.Eng. (Treasurer) Kam Leong, P.Eng. (Secretary) Tolulope Falade, EIT (Communication Director) Hannah Ehtemam, EIT (WIE Director) Daniel Cho, EIT (Education Director) Daniel Liao, P.Eng. (GLP Director) Elmer Ting, P.Eng. (Mentorship & EIT Director) Gallant Ng, EIT (Certificate Director) (on the phone)	Absent: Rick Vender, P.Eng. (Program Director) Paymon Sani (Past Chair) Gordon Ip, P.Eng. (Chair) Ed Fung, P.Eng. (Business Liaison Director) Fiona Leong, EIT (Awards & Recognition Director)
Committee & Chapter Members Present: Hazmeh Nataj, EIT Zohaib Tanveer, P.Eng. Darren Verasammy, P.Eng. Thomas Chong, P.Eng. Sarah Jin, P.Eng. Kim Keoponnlnnreay, EIT Rosham Khezerzadeh, EIT	Guests from other PEO Chapters

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> ● Lui Tai called the meeting to order. Time: 7:05pm. ● Round of introduction of attendees ● Motion to approve agenda was motioned by Annabelle and seconded by Elmer. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
2.0 Approval of Minutes	<ul style="list-style-type: none"> ● Reviewing Minutes from March 9 Time: 7:15 pm. ● Motion to adopt minutes with corrections was moved by Daniel Cho and seconded by Hannah. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision

<p>3.0 Chair's Report (Gordon Ip)</p>	<p>Nothing to report</p>	<p>Info</p>
<p>4.0 Vice-Chair's Report (Lui Tai)</p>	<ul style="list-style-type: none"> ● Gordon and I will be attending the 95th Annual General Meeting, Order of Honour Awards Gala and Volunteer Leadership Conference on April 21-23 in Thunder Bay. ● PEAK Program in full implementation, and the initial feedback is mostly positive ● Business Planning and Reporting submission for 2018 is Friday June 30, 2017. All committee Directors to submit your plan to Annabelle and Gordon. ● Gauge interest in the Big-Bike ride this year (typically held in July) or we can do a different charity event (like climbing the CN Tower) 	<p>Info</p>
<p>5.0 Financial Report (Annabelle Lee)</p>	<p>The financial report was presented and discussion of the report is as follows:</p> <ul style="list-style-type: none"> ● Balance to date is \$46,515. ● Also presented was P&L and Balance sheet statement. ● For clarity CPC cost in the next reporting period will be reported separately between recipient and guest. ● Daniel L. motioned and Lui seconded to accept financial statement. 	<p>Info</p>
<p>5.1 Communication Report (Tolulope Falade)</p>	<ul style="list-style-type: none"> ● March 2017 Design challenge photos and results page updated ● February 2017 CPC and POYA photos updated in gallery ● In anticipation of the CASL on July 1st - mailing list sign up link has been added to the website - 15 people subscribed ! ● To boost our presence on linkedin - please tag @peo york chapter & share all posts related to chapter 	<p>Info</p>

<p>6.0 Certificate Committee Report (Gallant Ng)</p>	<ul style="list-style-type: none"> ● Checked several venues and narrowed to two locations namely-Le Parc and Sheraton Hotel. Le Parc offered the best deal at \$72 per person all inclusive. Does not know if gratuity is included. Will ask and report out in the next meeting. 	<p>Info Gallant Ng</p>
<p>7.0 Program Committee Report (Rick Vender)</p>	<p>Nothing to report</p>	<p>Info</p>
<p>7.1 Women In Engineering (Hannah Ehtemam)</p>	<ul style="list-style-type: none"> ● Girls 20 organization to run joint event with OSPE with theme on women facing STEM career. Engage OSPE to organize. 	<p>Info.</p>
<p>8.0 Awards & Recognition Committee Report (Fiona Leong)</p>	<p>Nothing to report</p>	<p>Info</p>
<p>9.0 Education Committee Report (Daniel Cho)</p>	<ul style="list-style-type: none"> ● Volunteers for scholarship required. Think about succession planning to learn the process and to help out in registration for the scholarship initiative. ● Kam – Invited by York University to attend judging panel for yearly Capstone project on April 27. ● Education committee to propose engineering school to provide funding for mathletics for Grade 7, 8, 9 and 10. Look into the feasibility in getting universities to for sponsoring initiative. ● Hannah proposed a scholarship for WIE. 	<p>Info</p>
<p>10.0 GLP Committee Report (Daniel Liao)</p>	<p>Legislative Updates:</p> <ul style="list-style-type: none"> ● March 2 – Passing of Burden Reduction Act. Repeal of 12(3)(a) Professional Engineers Act, aka Industrial Exception, is officially unsuccessful <p>PEAK (a GLP perspective):</p> <ul style="list-style-type: none"> ● PEAK not mandatory until the PEA is amended. ● 2017 East and West Central GLP Academy York Chapter to co-host with Oakville Chapter Date TBD in December. Stay tuned for more details 	

11.0 Business Liaison committee (Ed Fung)	Nothing to Report	
13.0 Mentorship / EIT Committee Report (Elmer Ting)	<ul style="list-style-type: none"> ● Sharing experience and improvement made to license assistance program. ● Call for mentor/ EIT and member P.Eng. To sign up for mentoring program. 	
14.0 Other Business (ALL)	No other business	
15.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> ● Meeting adjourned by Lui. Time: 8:40 pm. ● Next meeting will be held on Thursday, May 11 at 6:30pm (meeting place Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario) 	Decision Info

Cc. All Executives/Present
East Central Regional Councilors
Chapter Manager