

York Chapter

Minutes of the Executive Meeting

Held on Thursday, Feb. 23, 2017 at Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario

Meeting Chaired by: Gordon Ip, P.Eng.
Recorded by: Kam Leong, P.Eng.

<p>Executives Present: Gordon Ip, P.Eng. (Chair) Lui Tai, P.Eng. (Vice Chair) Paymon Sani (Past Chair) Annabelle Lee, P.Eng. (Treasurer) Kam Leong, P.Eng. (Secretary) Daniel Liao, P.Eng. (GLP Director) Elmer Ting, P.Eng. (Mentorship & EIT Director) Fiona Leong, EIT (Awards & Recognition Director) Tolulope Falade, EIT (Communication Director) Gallant Ng, EIT (Certificate Director) Hannah Ehtemam, EIT (WIE Director) Daniel Cho, EIT (Education and Scholarship Director)</p>	<p>Absent: Dennis Woo, P.Eng. Rick Vender, P.Eng. (Program Director) Patrick Yeung, P.Eng.</p>
<p>Committee & Chapter Members Present: Nicholas Lo, EIT Ahmadreza Jafari, P.Eng. Anton Dubov, P. Eng. David Sanz, P.Eng. Hazmeh Nataj, EIT Matthew Xie, P.Eng. Russ Couprie, P.Eng. Thomas Chong, P.Eng. Zohaib Taanveer, P.Eng.</p>	<p>Guests from other PEO Chapters</p>

Item	Description	Action
1.0 Approval of Agenda	<ul style="list-style-type: none"> Gordon called the meeting to order. Time: 7:18pm. Round of introduction of attendees Motion to approve agenda was motioned by Daniel Liao and seconded by Annabelle. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision
2.0 Approval of Minutes	<ul style="list-style-type: none"> Reviewing Minutes from Dec. 8 Time: 7:20 pm. Motion to adopt minutes with corrections was moved by Thomas and seconded by Elmer. Motion unanimously approved with no opposed and no abstains. MOTION CARRIED. 	Info. Decision

<p>3.0 Chair's Report (Gordon Ip)</p>	<p style="text-align: center;"><u>Update from election debate</u></p> <ul style="list-style-type: none"> ● All Candidate debate held on February 11 went extremely well with 17 of 19 candidates in attendance. ● KPMG location was a good venue to hold the event with accessibility to transit. ● Question arising from Professional Development was put forth to candidates and funding issues were debated on. ● Proposed to make the all candidate debate an annual event. <p>Thank you Daniel and all volunteers for organizing the event.</p> <ul style="list-style-type: none"> ● Daniel Liao commented on York Chapter poor voting turnout last year and this debate was positive in boosting voters that participated in the election. <p style="text-align: center;"><u>CPC, POTYA and AGM</u></p> <ul style="list-style-type: none"> ● The Chapter election had a good mix of new and old candidates, with many new candidates being elected. A good trend to continue. ● PEO Election extended to February 28. Please cast your vote if you have not done so. ● CPC and Awards presentation went well. George Comrie was very impressed with our event. Thanks to the organizers Russ C. and Elmer T. in organizing the event and emcee respectively. ● Thanked Fiona Leong for her effort in running a very successful POTYA. ● Also thanked Matthew Xie for running the election at the AGM. ● Fourteen board members and 5 board members were identified to the executive board with the remaining board members to be assigned position in the next chapter meeting in February. <p style="text-align: center;"><u>Election of Directors</u></p> <ul style="list-style-type: none"> ● Gordon Ip – Chair ● Lui Tai – Vice Chair ● Paymon Sani – Past Chair ● Kam Leong – Secretary ● Annabelle Lee – Treasurer ● Fiona Leong – Awards Director ● Daniel Cho – Education/ Scholarship Director ● Daniel Liao – GLP Director ● Elmer Ting – Mentorship & EIT Director ● Tolulope Falade - Communication Director ● Gallant Ng - Certificate Director ● Hannah Ehtemam - WIE Director ● Ed Fung - Business Liaison Director ● Rick Vender - Program Director 	<p>Info</p>
<p>4.0 Vice-Chair's Report (Lui Tai)</p>	<ul style="list-style-type: none"> ● Welcome new board members and encourage to work as a team and serving with passion for this coming term to build a strong York Chapter. ● Gordon Ip pointed out that there is a need for succession planning. The newly elected board with the many new board members would be a good starting point in starting succession planning at the York Chapter. 	<p>Info</p>

9.0 Education Committee Report (Daniel Cho)	<ul style="list-style-type: none"> ● Design Challenge: March 8, 2017 (Boat Design) <ul style="list-style-type: none"> ○ This year's challenge: Boating. Design challenge for Grade 7 and 8. ○ To date 7 teams registered from York Region school board. Continue to promote events to school boards, private and catholic. ○ Daniel Liao to invite MPP Chris Ballard to the event. Lui Tai to provide list of invitees to Daniel. 	Info Daniel L.
10.0 Scholarship Committee Report (Daniel Cho)	<ul style="list-style-type: none"> ● Scholarship cheques to be verified by PEO to ensure that recipients are indeed first year engineering students. ● The timeline for the selection of scholarship recipients is June 2017. 	Info
11.0 GLP Committee Report (Daniel Liao)	<ul style="list-style-type: none"> ● Chapter Executives attended the Lunar New Year reception hosted by the provincial Liberal Party – the honorable Kathleen Wynne. 	Info
12.0 Business Liaison committee (Ed Fung)	<ul style="list-style-type: none"> ● Contact Benson, "http://www.myfirstcareer.ca/", event to encourage youth to pursue engineering. Event will be hosted September 2017. For venue and time go to the mentioned website. WIE is encourage to send their representative to the event. ● Internship for engineering students was discussed and Ed F. encourage participation by other organization and make this a York Chapter initiative. 	Info
13.0 Mentorship / EIT Committee Report (Elmer Ting)	<ul style="list-style-type: none"> ● Organized a networking event the first week of February. A total of 60 attendees at the event with a focus on networking techniques and ice breakers. 	Info
14.0 Other Business (ALL)	<ul style="list-style-type: none"> ● Look into using proxy if there is no quorum when holding chapter meeting and was raised by Ed Fung. Is this in the Chapter by-law? ● Hannah E. asked for email blast information. Chapter has a process in sending out email blast. Materila for email blast has to be approved by Chapter Chair/ Vice Chair and information when approved will be directed to communications for email blast. ● Kam Leong request that chapter meetings should end at 9:00pm. ● Engineer to Engineer event to organize an appreciation event for volunteers, P.Eng. and EITs ● Chapter board to provide Kam Leong a list of assets own by the chapter.. 	Ed Fung All Execs.
15.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> • Meeting adjourned by Gordon. Time: 9:10 pm. • Next meeting will be held on Thursday, March 9 at 6:30pm (meeting place Courtyard Toronto Markham, 65 Minthorn Blvd, Thornhill, Ontario) 	Decision Info

Cc. All Executives/Present
East Central Regional Councilors
Chapter Manager