



York Chapter

Minutes of the Executive Meeting

Held on Thursday May 14, 2015 at Markham Convergence Centre, at 7271 Warden Ave, Markham, ON L3R 5X5

Meeting Chaired by: Paymon Sani, P.Eng.
Recorded by: Patrick Yeung, P.Eng.

<p>Executives Present: Paymon Sani, P.Eng. (Chair) Patrick Yeung, P.Eng. (Secretary) Annabelle Lee, P.Eng. (Treasurer) Dennis Woo, P.Eng. (Past-Chair) Daniel Liao, P.Eng. (Government Liaison Program) Elmer Ting, P.Eng. (Mentoring/ E.I.T.)</p>	<p>Executives Absent: Fiona Leong, E.I.T. (Awards/Recognition) Maricon Aquino, P.Eng. (W.I.E.) Gordon Ip, P.Eng (Vice Chair) Rick Vender, P.Eng. (Programs) Helen Deng, P.Eng. (Communications) Lui Tai, P.Eng. (Education) Paul Zhao, E.I.T. (Certificate)</p>
<p>Volunteer Members Present: Gallant Ng, E.I.T. Darren Verasammy, E.I.T. Russ Couprie, P.Eng. Tolulope Fadiya, E.I.T. David Sanz, P.Eng. Matthew Xie, P.Eng. Maryam Amin, P.Eng. Ahmad Jafari. P.Eng</p>	<p>Guests and Chapter Members from other PEO Chapters Changiz Sadr (E.C. Regional Councillor Chair) Kam Ho (President, American Society of Quality, Eastern Canada)</p>

Item	Description	Action
Intro 6:50 pm	<ul style="list-style-type: none"> Paymon Sani called the meeting to order at 7 p.m. 	Info.
1.0 Agenda Approval 6:55 pm	<ul style="list-style-type: none"> Approval of Agenda was motioned by Annabelle Lee and seconded by Dennis Woo. 	Info.
2.0 Approval of Minutes 7:00 pm	<ul style="list-style-type: none"> Approval of minutes from the April Meeting was motioned by Daniel Liao, and seconded by Elmer Ting. Time: 7:05 PM Introduction of Meeting attendees by going around the table 	Info.
3.0 Chair's Report (Paymon Sani) 7:10 pm	<ul style="list-style-type: none"> Paymon reported (5) upcoming Events. Time: 7:10 PM Submitting Mathletics Special Funding Project end of June. Mathletics Event date Nov 28th 2015 FIRST Robotic Event is in planning stages 	Info.
4.0 Vice Chair's Report (Gordon Ip) 7:20 pm	<ul style="list-style-type: none"> No reports 	Info.

4.0 OSPE Update (TBA) 7:20 pm	<ul style="list-style-type: none"> No updates 	Info.
5.0 Programs Committee Report (Rick Vender) 7:30 pm	<ul style="list-style-type: none"> June extremely busy. Time: 7:24 PM No events in July and August 12 Events scheduled for the Fall 	Info.
6.0 Communications Report (Helen Deng) 7:40 pm	<ul style="list-style-type: none"> Patrick filled in for Helen. Time: 7:26 PM 	Info.
7.0 Certificate Committee Report (Paul Zhao) 7:50 pm	<ul style="list-style-type: none"> Patrick filled in for Paul. Certificates not picked up will be returned to PEO Head Quarter; Time: 7:28 PM Informed PEO of date for 2016 AGM/CPC - Feb 27 2016 	Info. Note
8.0 Awards Committee Report (Fiona Leong) 8:00 pm	<ul style="list-style-type: none"> Matthew Xie reported that activities will be kicked off in summer of 2015; Time: 7:31 PM 	Info.
9.0 Financial Report (Annabelle Lee) 8:10 pm	<ul style="list-style-type: none"> Annabelle presented P&L, Balance Sheet and Bank Statements; Time: 7:33 PM Voted on accepting Financials; motioned by Annabelle and seconded by Dennis. All Executives were in favour. 	Info.
10.0 Education Committee Report (Lui Tai) 8:20 pm	<ul style="list-style-type: none"> Education Conference to take place on May 29 and 30, 2015; Time: 7:40 PM Engineering Student Scholarship, budget \$4,500 - Proposed 3 X \$1,500 Going out in June, Review in July, Selection by August Held planning meeting May 4th 2015 	Info.
11.0 GLP/Business Liaison Committee Report (Daniel Liao) 8:30 pm	<ul style="list-style-type: none"> Daniel Liao presented on 4 photos; Time: 7:44 PM Daniel is of opinion that GLP focus should be on tackling more issues, rather than attending fund raising events New ideas - Proposed using Twitters 	Info.
12.0 Mentorship/EIT Committee Report (Elmer Ting) 8:40 pm	<ul style="list-style-type: none"> Elmer Ting reported that Bowling Event planned for May 31st 2015; Time: 8:02 PM EITs vs. Engineers Recruitment: Mentorship opportunities 1:1 mentorship and Female Protege 	Info.
13.0 Women in Engineering (Maricon Aquino) 8:50 pm	<ul style="list-style-type: none"> Patrick filled in for Maricon. The REAL price of Water Event rescheduled to June 4 2015; Time: 8:10 PM Maricon met with OSPE Committee re new Women Engineers 	Info.
14.0 Other Business 9:00 pm	<ul style="list-style-type: none"> Matt Ng notified York Chapter re LAP Program will be reaching out to University Students; Time: 8:15 PM Patrick Yeung asked Executives to e-mail Team Reports timely Mr. Kam Ho, President of ASQ Eastern Canada presented brief overview of the Society. 	Info.
15.0 Adjournment 9:10	<ul style="list-style-type: none"> Meeting adjournment motioned by Annabelle Lee and seconded by Elmer Ting; Time: 8:32 PM Next meeting will be held on Thursday, June 11th, 2015 at 6:30pm at the Markham Convergence Centre. 	Info. Note

Cc. All Executives, East Central Regional Councillors, Chapter Manager, Volunteers-in-attendance