

York Chapter

Minutes of the Executive Meeting

Held on Thurs, Feb 7, 2013 at the Markham Convergence Centre, 7271 Warden Avenue, Markham, ON L3R 5X5

Meeting Chaired by: Gordon Ip, P.Eng.
Recorded by: Gord Young, P.Eng.

<p>Executives Present: Gordon Ip, P.Eng. (Vice-Chair) Kam Leong, P.Eng. (Past-Chair) Simon Hum, P.Eng. (Treasurer) Gord Young, P.Eng. (Secretary) Patrick Yeung, P.Eng. (Director – Certificates) Rick Vender, P. Eng. (Director – Mentoring) Paymon Sani, P.Eng. (Director – Education) Annabelle Lee, EIT (Director – EIT) Donald Eng, P.Eng. (Director – Programs)</p>	<p>Absent: Sarah Jin, P.Eng. (Chair) Sadiq Pirani, P. Eng. (Director – GLP) Dennis Woo, P.Eng. (Director – Communications)</p>
<p>Volunteer Members Present: Matthew Xie Vikas Thakur Muhammad Khoja</p>	<p>Chapter Members and Guests from other PEO Chapters Rajiv Srivastava Howard Huang Atiq Rahman Anthony Niro Lee Holder</p>

Item	Description	Action
1.0 Agenda Approval	<ul style="list-style-type: none"> Gordon Ip called the meeting to order (in Sarah Jin's absence) at 6:55 p.m. Rajiv Srivastava (candidate for PEO East Central Region councillor) asked to give a short talk. Motion to approve agenda as modified moved by Patrick Yeung and seconded by Don Eng. 	Info.
2.0 Approval of Minutes	<ul style="list-style-type: none"> The minutes from the previous meeting were reviewed. In section 9 (Education Committee Report), the presenter should have been Gord Young in place of Paymon Sani. Motion to adopt minutes of January 3, 2012 as amended, moved by Don Eng and seconded by Paymon Sani. 	Info.

<p>3.0 Chair's Report (Gordon Ip on behalf of Sarah Jin)</p>	<ul style="list-style-type: none"> • Gordon reviewed the structure and purpose of the executive meetings and suggested that any new attendees looking to volunteer for a committee should approach the relevant director following the meeting. • The Tri-region congress (a combination of three Regional Congresses; East Central Region, Northern Region, and West Central Region) will be held on Feb 9th. • On Feb 9th, Gordon and Sarah will be attending the finals of the Engineering Project of the Year which will be presented at the upcoming Certificate Ceremony on February 16th. 	<p>Info.</p>
<p>3.5 Candidate's presentation (Rajiv Srivastava)</p>	<ul style="list-style-type: none"> • Rajiv Srivastava presented his platform as candidate for PEO East Central Region councillor and asked for everyone's support. 	
<p>4.0 OPSE Update</p>	<ul style="list-style-type: none"> • No update given. 	
<p>5.0 Programs Committee Report (Don Eng)</p>	<ul style="list-style-type: none"> • A tour of S&C Electric is being planned by Rick Vender and Don Eng. • Rick Vender is planning to arrange a talk by Mark Carney of Western Mechanical on the development of the SkyBridge between two condos in Concord at a local pub. • Kam Leong is organizing this year's golf tournament for September 21st at Angus Glen. • Kam also mentioned opportunities for guest lecturers to give lectures at Ryerson University on topics in their range of expertise. He has 5 lecturers lined up so far. 	<p>Info.</p>
<p>6.0 Communications Report</p>	<ul style="list-style-type: none"> • No update given. 	<p>Info.</p>
<p>7.0 Certificate Committee Report (Patrick Yeung)</p>	<ul style="list-style-type: none"> • The certificate ceremony will be held on February 16th at the Hilton Suites in Markham. 40 new recipients so far and he is expecting total attendance to be between 120 - 140 people, including guests from the Engineering Project of the Year finalists. • Frank Klees (MPP for Newmarket) will be in attendance. • This will coincide with the Chapter's AGM which occurs before the event and is open to all chapter members. 	<p>Info.</p>
<p>8.0 Financial Report (Simon Hum)</p>	<ul style="list-style-type: none"> • Financial sheets presented by Simon Hum. • Motion to approve and accept the January 2013 chapter finances statement into record by Rick Vender and seconded by Kam Leong. The motion was unanimously approved with no opposed and no abstains. • A copy of this report is available on request. 	<p>Info.</p>
<p>9.0 Education Committee Report (Paymon Sani)</p>	<ul style="list-style-type: none"> • The Design Challenge is scheduled for March 28th (during National Engineering Month). That is the current focus of the education committee. • Two different challenges are being developed with one to be chosen for this year's event. • Engineer in the Classroom (EIC) placements are being arranged with 7 requests so far from teachers. 	<p>Info.</p>
<p>10.0 GLP Committee Report</p>	<ul style="list-style-type: none"> • No update given. 	<p>Info.</p>

11.0 Mentorship Committee Report (Rick Vender)	<ul style="list-style-type: none"> • There are 48 EIT's signed up for the current year. The plan is to have monthly events to keep the program active. • The 1 year free trial of Mentor City for York Chapter members is underway and 30 people have signed up so far.. 	Info.
12.0 EIT Committee Report (Annabelle Lee)	<ul style="list-style-type: none"> • Annabelle plans to hold a seminar on preparing the Engineering Experience Record. This event was very well appreciated by attendees last time. 	Info.
12.5 Awards Committee Report (Gordon Ip)	<ul style="list-style-type: none"> • This year there were a total of 7 entries. 3 have been chosen to present their projects to the committee on February 9th. The winner will then be chosen to receive the award at the Certificate Ceremony on Feb 16th. • The plan is that all 3 finalists will be able to be present and have displays at the Certificate Ceremony. 	Info.
13.0 Other Business	<ul style="list-style-type: none"> • Matthew Xie updated the status of the upcoming election: there are 14 candidates up for 11 executive positions. The election will be held on Feb 16th at the Chapter AGM. 	Info.
14.0 Adjournment/ Next Meeting	<ul style="list-style-type: none"> • Motion by Patrick Yeung and second by Annabelle Lee to adjourn the meeting. The meeting was adjourned at 8:30 pm • Next meeting will be held on Thursday, March 7th, 2013 at 6:30pm at the Markham Convergence Centre. 	All to Note

Cc. All Executives/Present
East Central Regional Councillors
Chapter Manager